



Certified Professional Guardianship Board

Monday, November 16, 2015

8:00 a.m. to 9:00 a.m.

Teleconference

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Mr. Gary Beagle
Ms. Rosslyn Bethmann
Ms. Nancy Dapper
Judge Gayle Harthcock
Mr. Bill Jaback
Commissioner Diana Kiesel
Ms. Carol Sloan
Mr. Gerald Tarutis
Ms. Amanda Witthauer

Members Absent

Dr. Barbara Cochran
Ms. Nancy Dapper

Staff

Ms. Shirley Bondon
Ms. Kathy Bowman
Ms. Carla Montejo
Ms. Kim Rood

1. Call to Order

Judge Lawler called the meeting to order at 8:05 a.m.

2. Welcome and Introductions

Judge Lawler welcomed the Board members and public to the meeting.

3. Approval of Minutes

Judge Lawler asked for changes or corrections to the proposed minutes from the October 19th, 2015 Board meeting.

Motion: *A motion was made and seconded to approve the October 19th, 2015 Minutes. The motion passed.*

4. Chair's Report

- **Grievance Update**

Judge Lawler reviewed the updated grievance report. In summary, the Certified Professional Guardianship Board received nine new grievances since the last report, dated September 30, 2015. Fourteen grievances were resolved for various reasons in the month of October, 2015.

At the last meeting, Board members asked staff to determine how many of the Certified Professional Guardians (CPGs) had multiple grievances. It was

determined by staff to be 28 CPGs with two or more grievances and one CPG had 15 open grievances. That number was based on open grievances between 2013 and 2015.

5. Executive Session (Closed to Public)

6. Reconvene and Vote on Executive Session (Open to Public)

Applications Committee

On behalf of the Applications Committee, Mr. Jaback presented the following applications for Board approval.

Motion: *A motion was made and seconded to conditionally approve Sarah Chong's application for certification upon completion of UW certification program. Motion passed.*

Motion: *A motion was made and seconded to conditionally approve Coya Eubanks-Kirby's application for certification upon completion of UW certification program. Motion passed.*

Motion: *A motion was made and seconded to conditionally approve Clare Maddox's application for certification upon clearance of background checks for Adult Protective Services and Child Protective Services. Motion passed.*

Motion: *A motion was made and seconded to approve Diana McIntyre's application for certification. Motion passed.*

Motion: *A motion was made and seconded to conditionally approve Lisa Mudd Whitling's application for certification upon completion of UW certification program. Motion passed.*

7. Wrap Up/Adjourn

Judge Lawler stated that the next Certified Professional Guardianship Board meeting will be at the SeaTac Office Facility on Monday, January 11, 2016. The meeting adjourned at 8:30 a.m.

Recap of Motions from November 16th, 2015 meeting.

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the October 19th, 2015 Minutes. The motion passed.</i>	Passed

Motion Summary	Status
<p>Motion: <i>A motion was made and seconded to conditionally approve Sarah Chong's application for certification upon completion of UW certification program. The motion passed.</i></p>	<p>Passed</p>
<p>Motion: <i>A motion was made and seconded to conditionally approve Coya Eubanks-Kirby's application for certification upon completion of UW certification program. Motion passed.</i></p>	<p>Passed</p>
<p>Motion: <i>A motion was made and seconded to conditionally approve Clare Maddox's application for certification upon clearance of background checks for Adult Protective Services and Child Protective Services. Motion passed.</i></p>	<p>Passed</p>
<p>Motion: <i>A motion was made and seconded to approve Diana McIntyre's application for certification. Motion passed.</i></p>	<p>Passed</p>
<p>Motion: <i>A motion was made and seconded to conditionally approve Lisa Mudd Whitling's application for certification upon completion of UW certification program. Motion passed.</i></p>	<p>Passed</p>